



## Audits

### Advantages

- Streamlines the process of scheduling audits and monitoring their implementation.
- Makes it easier to access audit information (documents, processes, findings, checklists, etc.).
- Guarantees that the information entered has been approved by the persons specifically assigned for it (Auditor, Person in Charge of IMS, others).
- Enables communication between the parties involved, through the audit forum.
- Facilitates the monitoring of pending tasks.

### General Functionalities

- Programming the implementation of audits: audits can be scheduled in such a way that the system notifies the persons involved on the date the audit is to be conducted.
- Recording data connected with the audit: you can relate various system elements with the audit folder (auditors, audited persons, audited documents, audited processes, etc.)
- Recording audit findings: allows you to record the results of the audit, including a summary of the audit and any nonconformities or observations detected.
- Flowchart of audit approval by auditors and other appointed persons.
- Possibility of uploading files to the audit folder (checklists, audit evidence, others).
- Forum for communication among the different parties involved in the audit.

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